

**(LETTER HEAD OF CORPORATION)**

**REPUBLIC OF THE PHILIPPINES)**

**City of \_\_\_\_\_) S.S.**

**X- -----X**

I, \_\_\_\_\_, Filipino, of legal age and a resident of \_\_\_\_\_, Philippines, after being sworn to in accordance with law do hereby depose and state that:

1. I am the Corporate Secretary of \_\_\_\_\_, **(The Company)** duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address located along \_\_\_\_\_;
2. As of record date, the Corporation holds \_\_\_\_\_ (\_\_\_\_\_) shares in Phoenix Petroleum Philippines, Inc. in scripless form and \_\_\_\_\_ (\_\_\_\_\_) shares in certificated shares.
3. Based on the records, during the lawfully convened meeting of the Board of Directors of the Corporation held on \_\_\_\_\_, the following resolution was passed and approved:  
"RESOLVED, That \_\_\_\_\_ be authorized and appointed, as she/he is hereby authorized and appointed, as the Corporation's Proxy (the "Proxy") to attend the Annual Stockholders Meeting of **Phoenix Petroleum Philippines, Inc. (PPPI)** on **June 17, 2022**, or at any meeting postponed or adjourned therefrom, with full authority to appoint a proxy in behalf of the Corporation and vote for the shares of stock of the Corporation held in PPPI and to act upon all matters and resolution that may come before or presented during meetings, or any adjournments thereof, in the name, place and stead of the Corporation.  
"RESOLVED, FINALLY, That PPPI be furnished with a certified copy of this resolution and PPPI may rely on the continuing validity of this resolution until receipt of written notice of its revocation."
4. The above resolution have not been revoked, amended or modified, and accordingly, the same may be relied upon until as of this date.

**IN WITNESS WHEREOF** I have hereunto set my hand on \_\_\_\_\_ in \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Corporate Secretary

**SUBSCRIBED AND SWORN TO** before me on \_\_\_\_\_ in \_\_\_\_\_, Philippines. Affiant has confirmed his/her identity by presenting his/her competent evidence of identity (Govt. Issued ID) which is his/her \_\_\_\_\_, issued on \_\_\_\_\_ in \_\_\_\_\_, Philippines containing his/her photo and signature and that he/she further attests that the same is true and correct.

Doc. No. : \_\_\_\_

Page No. : \_\_\_\_

Book No. : \_\_\_\_

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